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The Fairfield Area School Board met on Monday evening, May 20, 2024 at 7:01 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Tedd Sayres, Mrs. Lisa Sturges, and Mr. Jack Liller. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele-Zepp, Technology Coordinator; Mr. Brian McDowell, High School Principal; and Attorney Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mr. James Fisher to approve the minutes of the Regular Board Meeting of April 22, 2024 and Board Study Session of May 13, 2024. Motion was seconded by Mr. Matthew DeGennaro. Motion carried (9-0).

**Presentations/Reports:**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal’s Update

**Public Comment** **Agenda Items** –No public comments.

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the

consent agenda upon request of a Board member.

Mr. Jack Liller made a motion to approve the consent agenda, items A through EE except for CC. Motion was seconded by Mr. Tedd Sayres. Motion carried (9-0).

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**Administrative**

**Actions** A. Approved an Agreement with Allegany College of Maryland (ACM) to establish a cooperative academic program for the 2024-2025 school year.

 B. Approved a request to establish a High School Student Club under the name “Knights Fitness Club” with teacher / advisor Brandon Lingenfelter beginning in the 2024-2025 school year.

C. Approved a field trip request from the HS Envirothon Team with Advisors Craig Baugh and Jocelyn West to travel to Camp Mount Luther, Mifflinburg, PA for the State Envirothon Competition May 21-22, 2024.

 D. Approved a field trip request from Susan Donaldson & FCCLA students, Savannah Kahler & Karina Miller to travel to State College, PA, July 8-10 2024 to continue developing leadership skills to become good state officers.

 E. Approved a Field Trip request from Jen Fleener and FFA to travel to Penn State University, July 11-24, 2024 for the FFA Summer Convention.

 F. Approved a Use of Facilities request from the High School Volleyball Team to hold a Volleyball Clinic on Sunday, June 9, 2024 in conjunction with Gettysburg College.

**Budget**  G. Approved expenditures of the General Fund in the amount of $595,250.95; Food Service in the amount of $34,676.28; Student Activities in the amount of $22,810.30; and the Payroll Fund in the amount of $233,511.44; Memorial / Scholarship Fund $2,577.78 for total expenditures of $888,826.75 for the period of April 13, 2024 through May 15, 2024.

 H. Approved the April bank reconciliations as presented.

 I. Approved FY24 Budget Transfer numbers 0058, 0059, 04212024 and 24001 through 24042 as presented.

 J. Approved an Extended School Year Educational Consultant Agreement between FASD and Christine Denayer, Virtual Speech Pathologist, beginning July 8-25, 2024. This would only be half days, Monday through Thursdays.

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 K. Approved an agreement with Aveanna Healthcare to provide substitute healthcare personnel & services effective July 1, 2024 through June 30, 2025.

 L. Approved the addition of the following individual(s) to the van / bus driver list for the 2023-2024 school year. The contractor is noted.

 Steven Black - Krise Transportation

 M. Approved a recommendation from the administration to eliminate the student athletic participation fees beginning July 1, 2024.

 N Approved Raptor Technologies as the vendor for our visitor and emergency management systems at a cost of $9,201.80 paid by the PCCD Grant.

O. Approved an agreement for the Special Education Consortium between Bermudian Springs School District, Upper Adams School District and Fairfield Area School District beginning school year 2024-2025 through school year 2027-2028.

 P. Approved the attached resolution implementing the Homestead and Farmstead exclusion for the 2024-2025 fiscal year in accordance with the Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

**Personnel** Q. Accepted a resignation from Seth Zimmann, HS Teacher, effective August 15, 2024.

 R. Accepted a resignation from Patricia Barnhouse, Elementary Special Education Aide, ILS classroom, effective May 30, 2024.

 S. Accepted a resignation from Tracy Winkler, MS/HS Library Aide / Building Aide, effective May 30, 2024.

 T. Accepted a resignation from Gabriella Guzman, HS/MS Cafeteria Aide, effective May 29, 2024.

 U. Approved the administration’s recommendation to not extend supplemental contracts for the 2024-2025 school year for Cole Nease, HS Ass’t Football Coach; and Payton Stadler, HS Ass’t Boys’ Basketball Coach effective immediately.

 V Accepted a resignation from Tonya Roberts as the Middle School Winter Cheerleading Coach effective immediately.

 W. Approved Amber (Toms) Martin’s resignation request for deployment effective May 3, 2024 and follow all guidelines under the USERRA – Uniformed Services Employment and Reemployment Rights Act.

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 X Appointed Scott Wilt, Business Manager, as the Fairfield Area School District’s Right to Know Officer.

 Y. Approved a request from Dana Whalen, Elementary Special Ed. Teacher, ILS classroom, for childrearing leave effective May 21, 2024 through May 20, 2025.

 Z. Approved a request for Intermittent Family Medical Leave for employee # 000332 effective April 29, 2024 through the last day of the 2023-2024 school year.

 AA. Approved a supplemental contract for Gabriel Jackson as the HS Varsity Head Football Coach with salary per the Collective Bargaining Agreement for the 2024-2025 school year.

 BB. Approved an agreement with the Office of Vocational Rehabilitation (OVR) for temporary employment of a FASD student in the buildings & grounds department. This position will be 90 days paid at minimum wage. OVR will fully reimburse the district for hours worked.

**Policy**  DD. Approved the revisions to Policy 913, Non-school Organizations / Groups / Individuals on a first reading.

**Proposed Final Budget**

 EE. Adopted the 2024-2025 proposed final budget with operating expenditures of $22,800,012 and revenues adjusted from a millage of 11.5757 to a millage of 11.9958 which represents a 3.63 % increase, for revenues of $22,162,472. The difference to be funded from assigned Fund Balance.

 Background: Final budget adoption is anticipated to be at the June 24, 2024 board meeting allowing the required days for advertising and public inspection.

 CC. **Removed from the consent agenda to be discussed and voted on separately** - Move to approve the revisions to Policy 339, Uncompensated Leave, on a second reading.

Mr. Jack Liller moved to accept item CC as presented. Mr. Matthew DeGennaro seconded the motion. Motion failed (3–6).

After a brief discussion concerning item CC, Mrs. Ferguson-Miller called an executive session at 7:19 pm, reconvening the meeting at 7:45 pm.

Mr. Jack Liller moved to place item CC on the next voting agenda meeting as presented. Mr. Matthew DeGennaro seconded the motion. The motion failed (3-6).

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Mrs. Ferguson-Miller moved to ask the administration to share the uncompensated leave policy with all district employees, ask the employees for any feedback or concerns and provide that information to the board. Mrs. Lisa Sturges seconded the motion. Motion carried (5-4).

Mr. James Fisher moved to have the administration send the policy out to all staff within the next two days. The Board will review the policy at their June 10, 2024 study session and will vote on the policy at the June 24, 2024 regular meeting. No motion needed.

 **Adjournment**

All were in favor following a motion by Mr. Jack Liller and a second by Mr. Matthew DeGennaro to adjourn the Regular Board meeting at 8:06 p.m.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

Board President Board Recording Secretary